

**THE PORT OF GREATER CINCINNATI DEVELOPMENT AUTHORITY
BOARD MEETING
THURSDAY, JANUARY 4, 2001
CINERGY BOARD ROOM – ATRIUM II**

I. CALL TO ORDER

Jack Rouse called the January meeting of the Port of Greater Cincinnati Development Authority to order at 7:35 AM.

II. ATTENDANCE

Bailey, Clifford
Byrd, Stephanie
Cowherd, Toni
Fonner, John
Humes, Tom
Kearney, Eric
Kull, Ron
Love, Steve
Martin, Greg
Miller, Norm
Muller, Paul
Otto, Charlotte
Reid, Janet
Rouse, Jack
Siebenburgen, David
Vehr, Nick

It was duly noted that a quorum was present.

EXCUSED:

Corathers, Robin
George, Lou
Hale, Joe

STAFF:

Sharp, Tim

GUESTS:

Jones, Bruce
McKillip, Mark
Richardson, Bob

III. APPROVAL OF MINUTES

MOTION: Charlotte Otto moved the minutes of Thursday, December 7, 2000, meeting be approved. Steve Love seconded the motion. Motion carried.

IV. ORDER OF BUSINESS

A. Organizational Update

Tim Sharp, Interim Director

Jack Rouse introduced Tim to group, and noted that Tim is in the process of getting the Port up and running.

Tim addressed the group and noted that he has a lot of start up work to do, such as looking for office space, etc. Temporarily, Tim is utilizing an office at Jack Rouse Associates. His number is 381-8045 X 334, email: tsharp@jackrouse.com. Tim encouraged the Port Board members to call him with any issues.

Tim reported that he has had meetings with the Chamber of Commerce and is working with members of the old Port Board to make sure the old and new systems are operationally ready to go.

Tim and Bruce Jones reported that RFPs for interim and active deposits for the Port of Greater Cincinnati Development Authority were mailed to local financial institutions in December. Four financial institutions (Firststar Bank, N.A., Fifth Third Bank, PNC Bank, and Provident Bank) returned the RFPS, and it was noted that all four were very competitive.

The following motion was presented for action.

MOTION: Greg Martin moved the Port Board adopt Resolution No. 2001-01, "A Resolution Designating Depositories of Public Moneys of the Port of Greater Cincinnati Development Authority". Ron Kull seconded the motion. Motion carried. This resolution was adopted by a vote of 15 Yeas and 0 Nays. This resolution is incorporated into these minutes as Appendix A.

B. Bylaws Committee Update

Eric Kearney

The group was presented with two handouts for review and consideration: Revised Bylaws, and a Conflict of Interest Questionnaire.

Eric reviewed the changes recommended by the ad hoc committee. Some of the proposed changes require legal counsel review before the Bylaws are presented to the Board for final approval.

Eric will forward a copy of the revised bylaws prior to the February meeting for the Board's review.

The Conflict of Interest Questionnaire was also reviewed. Bruce Jones suggested legal counsel review this document as well.

Both documents will be presented for approval at the February meeting.

C. Search Committee Update

Steve Love

Vice Chair Love reported that the Search Committee is in the process of setting up its first meeting. The initial plan will be to follow models of recent successful searches conducted by other local organizations. Clifford Bailey and Charlotte Otto have agreed to support leadership roles to assist in the management of the process.

Vice Chair Love noted the timing for the search is five to seven months. He also indicated this would be a national as well as local initiative.

D. Brownfields Update

John Fonner

John Fonner distributed two documents to the group for their information and review. "Brownfields Redevelopment Assessment", and a "Site Location Map, Green Industries".

John reviewed the highlights of each document and encouraged each member to review the material.

It was recommended that Robin Corathers and John Fonner develop an overall planning strategy for the Brownfields and report to the full Board.

E. Banks

Tom Humes

Tom Humes introduced Bob Richardson, City Architect, and Mark McKillip, Office of Architecture & Urban Design. They presented the riverfront planning process from the early 1990s to the present.

Some of the current issues being studied are the connection of sky walks to the river and pedestrian access to the eastern end of the riverfront.

Chair Rouse and Tom Humes commended Mark and Bob for all their efforts, and the phenomenal level of cooperation between the City and the County.

For The Banks, one of the primary single goals is to attract private investors and to bring in the very best developers. It was also noted that one of the first tasks of the Port is to strategize how the Port can be best utilized to make this project a reality.

Tom also proposed a preliminary outline of potential committees for The Banks. An update will be provided on committee structure at the February meeting.

(1) RFP and Community Content Committee

This committee would expand from focusing on RFPs to include special programs, design criteria, and economic inclusion. The members are: Clifford Bailey, Chair, Ron Kull, Paul Muller, Joe Hale, Janet Reid, and special advisor, Laura Long.

(2) Communications and External Affairs Committee

This committee will work with the City, County, and State to maximize both federal and state dollars. Members are: Charlotte Otto, Chair, Stephanie Byrd, Eric Kearney, and Nick Vehr.

(3) Finance and Parking Committee

Responsibilities of this committee will be to take charge of specific areas, i.e., parking, market feasibility, and product mix. Members are: Tom Humes, Chair, Lou George, Norm Miller, Nick Vehr, Steve Love, Greg Martin, John Fonner, David Siebenburgen, and special advisors, Laura Long, Jeanne Schroer, and Pete Langhorne.

It was suggested that Norm Miller look at the product mix of various products.

John Fonner commented that the Brownfields have identical issues that these committees will be addressing and suggested that both entities be considered in each committee. Both Chair Rouse and Tom Humes agreed and stated that the works of the Port will be parallel to The Banks and the Brownfields.

VI. OTHER BUSINESS

A. Ethic Laws Material

Bruce Jones' partner was unable to attend this meeting to review Ethics Law, so this item will be placed on the Agenda for the February meeting.

B. Business and Development Plans for Port and the Brownfields

Much discussion for a business and development plan for the Brownfields ensued.

Tim Sharp will coordinate work on a business plan that relates to Brownfields, and will prepare an update for the February meeting.

C. Length of Meetings

It was decided that due to the enormous amount of information needed to be shared, the Port Board meetings would be extended to two hours.

D. Mini Information Seminar on the Brownfields and The Banks

It was recommended that time be devoted to give the Port Board members a thorough, detailed briefing on the history of The Banks and the Brownfields. It was also recommended that a bus tour be provided to provide a visual sense of the projects. Tim Sharp will coordinate the scheduling of this information.

VII. ADJOURNMENT

MOTION: Greg Martin moved the meeting be adjourned at 9:40 AM. Clifford Bailey seconded the motion. Motion carried.

Respectfully submitted,

Toni Cowherd